

MHC Preceptor Workshop –

Audience:

- All MHC staff are welcome!
- RN Participants will receive 7 contact hours (must be present for entire workshop, participate in group activities and complete course evaluation).
- Munson Medical Center is approved with distinction as a provider of nursing continuing professional development by the Wisconsin Nurses Association, an accredited approver by the American Nurses Credentialing Center’s Commission on Accreditation.

Facilitator/Instructor:

Megan Greenway MSN, RN, CNOR
 Health Care Educator – Staff Development
 231-935-6535 mgreenway@mhc.net



Learner Outcomes:

1. Upon conclusion of Preceptor Workshop, participants will self-report increased knowledge on the roles and responsibilities of a preceptor.
2. Upon conclusion of the Preceptor Workshop, participants will self-report increased awareness of the differences between generational and behavioral tendency characteristics that can positively or negatively impact the preceptorship (preceptor and orientee experience and relationship).
3. Upon conclusion of the Preceptor Workshop, participants report increased knowledge on communication techniques including providing constructive critical feedback.
4. Upon conclusion of the Preceptor Workshop, participants will self-report increased knowledge on the process of performing a learning needs assessment and goal setting.

Participant Registration:

HealthStream (Registration direction following workshop dates, times, and locations)

Workshop Dates, Times, and Location:

• January 22, 2024	8:00 AM – 4:30 PM	CFCC- Michigan and Huron - 217 S Madison St, Traverse City
• February 12, 2024	11:00 AM – 7:00 PM	CFCC- Michigan and Huron - 217 S Madison St, Traverse City
• March 5, 2024	9:00 AM – 5:30 PM	Grayling Crawford Room - 1100 E Michigan Ave, Grayling
• April 2, 2024	9:00 AM – 5:30 PM	Cadillac Hospital Auditorium - 400 Hobart St, Cadillac

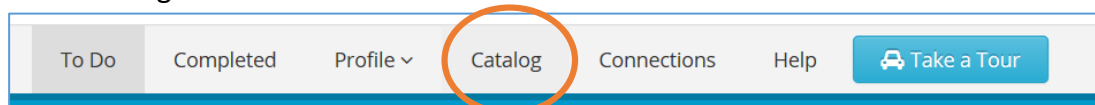
More classes will be posted at a later date.

Cowell Family Cancer Center (CFCC) Only:

- Please Park in the employee parking structure or Lot K. Do not park in the CFCC parking lot, visitor parking structure, or CFCC provider parking lot. Thank you!

Preceptor Workshop Registration Directions:

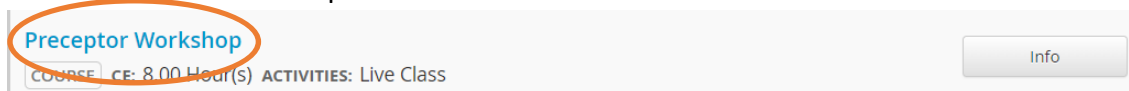
1. Log into your HealthStream account:
2. Click on Catalog:



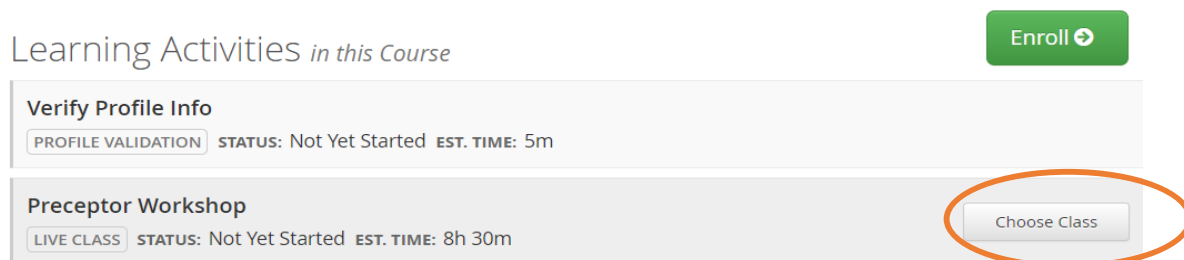
3. Type in and search for Preceptor Workshop:



4. Click on Preceptor Workshop:



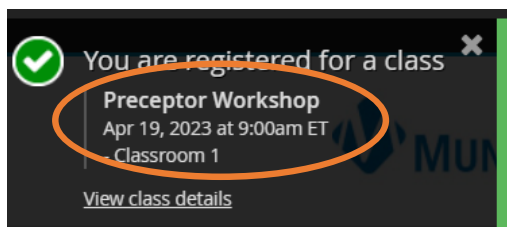
5. Click on Choose Class (do not click on enroll):



6. Click on the Register button next to the date and location that works for you:



7. If you see this box pop up, you have successfully registered for the Preceptor Workshop!



8. You should see the Preceptor Workshop date, time and location listed on your To-Do list in HealthStream:

My To-Do List

Preceptor Workshop: Preceptor Workshop

LIVE CLASS STATUS: Registered SESSION: 1 of 1

Starts: Apr 19, 2023
at 9:00am ET

View

LOCATION: Manistee Hospital:- Classroom 1

How to Un-Enroll for the Preceptor Workshop:

Un-enrolling for the Preceptor Workshop (when you know in advance you are unable to attend) creates an open seat for another individual who may be able to attend. If you need to un-enroll, please follow the directions below.

1. Log into your HealthStream account:
2. Find, and click on the Preceptor Workshop course under your “My To-Do List”:

My To-Do List

Preceptor Workshop

COURSE STATUS: In Progress ENROLLED BY: Self

Elective

Resume

COMPLETED: 0 of 1

3. Click on Un-Enroll from Class:

Options

Share Course

Un-Enroll from Course

4. Click on Yes, un-enroll from this class:



You are about to un-enroll from this course.

Are you sure you want to un-enroll from this Course? Doing so will drop you from any classes associated with the course. Also, any learning activity that you have completed will not appear on your transcript or reports.

Yes, un-enroll from this course.

Cancel

5. When you see this box, you have successfully un-enrolled for the Preceptor Workshop:

