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|-------------------------------------|---------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|---------------------------------|
| Township Representatives:           |                                 |                                     |                                     |                                     |                          |                                     |                                 |
| <input checked="" type="checkbox"/> | George "Bud" Banker, Bear Lake  | <input checked="" type="checkbox"/> | Michael Cox, Oliver                 | <input type="checkbox"/>            | Eric Hendricks, Orange   | <input type="checkbox"/>            | Diana Needham, Kalkaska Village |
| <input checked="" type="checkbox"/> | Gregory Bradley, Clearwater     | <input checked="" type="checkbox"/> | Paul Erickson, Boardman             | <input checked="" type="checkbox"/> | Ray Hoffman, Coldsprings | <input checked="" type="checkbox"/> | Tracy Nichol, Blue Lake         |
| <input checked="" type="checkbox"/> | Nelson "Jerry" Cannon, Garfield | <input checked="" type="checkbox"/> | David Gill, Springfield             | <input type="checkbox"/>            | Karl Klimek, Excelsior   | <input type="checkbox"/>            | John Rogers, Rapid River        |
| <input type="checkbox"/>            | Kalkaska Township - Vacant      |                                     |                                     |                                     |                          |                                     |                                 |
| Members At Large Members:           |                                 |                                     |                                     |                                     |                          |                                     |                                 |
| <input type="checkbox"/>            | Robert "Bob" Barr               | <input checked="" type="checkbox"/> | Dale De Korne                       | <input type="checkbox"/>            | Kim Stephens             | <input checked="" type="checkbox"/> | Bruce Zenner                    |
| <input checked="" type="checkbox"/> | Noreen Broering                 | <input checked="" type="checkbox"/> | Melanie Pauch                       | <input checked="" type="checkbox"/> | Valerie Thornburg        |                                     |                                 |
| Staff:                              |                                 |                                     |                                     |                                     |                          |                                     |                                 |
| <input checked="" type="checkbox"/> | Kim Babcock                     | <input checked="" type="checkbox"/> | Daniel Conklin                      | <input checked="" type="checkbox"/> | Andrew Raymond           | <input type="checkbox"/>            | Teresa Smith                    |
| <input checked="" type="checkbox"/> | Jeremy Cannon                   | <input checked="" type="checkbox"/> | Jeremy Holmes, DO                   | <input checked="" type="checkbox"/> | Kevin Rogols             | <input checked="" type="checkbox"/> | Laura Zingg                     |
| <input checked="" type="checkbox"/> | Chandra Whiting                 |                                     |                                     |                                     |                          |                                     |                                 |
| Community:                          |                                 |                                     |                                     |                                     |                          |                                     |                                 |
| <input checked="" type="checkbox"/> | Aaron Popa                      | <input checked="" type="checkbox"/> | Ronald Liscombe (Via Teams-7:06 PM) | <input type="checkbox"/>            |                          | <input type="checkbox"/>            |                                 |

| TOPIC                                  | SUMMARY  | ACTION ASSIGNMENT |
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| Call to Order                          | Mr. Bruce Zenner called the meeting to order at 6:04 PM in Classroom(s) A & B at the Health Center.  |                   |
| Consent Agenda                         | The Consent Agenda was reviewed.<br><br><b><u>Motion was made and duly supported to approve the Consent Agenda as presented. All "AYE." Motion carried.</u></b>  |                   |
| Public Comment Regarding Agenda Topics | Mr. Popa, Kalkaska Village Manager, presented to the board a request from the Village for the hospital to grant permission for an easement on the southeast corner of the property for the installation of a larger generator to support the Village lift (waste) station. Mr. Popa informed the board that if the |                   |

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|  | <p>easement is not granted that the generator can be installed on the other side of the alley however it would be at a greater cost to the village for this option.</p> <p>Mr. Popa stated he believed the easement would not encroach on the sidewalk or parking lot of the hospital however KMHC administration has received different information. KMHC administration has been informed that due to the need to allow for access to the generator there would be a loss of approximately three parking spaces.</p> <p>Due to the conflicting information Mr. Popa has agree to return to the KMHC Board of Trustees when he has additional information to clarify the exact details of the proposed easement.</p>   |  |
| <p>Moments of Excellence<br/>Recent Delivery of Baby in the<br/>Emergency Department</p> | <p>Mr. Cannon shared with the Board that on Friday May 20<sup>th</sup>, KMHC Emergency Department had a patient come in that was 33 weeks pregnant with nausea and vomiting. While in the Emergency Department the patient delivered a healthy 3 lb. baby with the help of Dr. Craven, Dr. Delaney and the incredible staff in the Emergency Department.</p> <p>Everyone worked together successfully as a team; while the baby was being delivered the NICU unit was already in route from Traverse City and the Emergency Department team did a great job and were able to get an IV started on the 3 lb. newborn.</p> <p>A board member shared that she works with the mother and new mother and baby are both doing well.</p>   |  |
| <p>Additional Moments of<br/>Excellence</p>  | <p>Mr. Rogols shared that a KMHC employee in the Cardiac Rehab department, Marianne Ewald, noticed that a patient was coming in to exercise and she did not have proper shoes to wear. The employee went out and bought this person a pair of shoes and gave them to her.</p> <p>Mr. Rogols also informed the Board that every year KMHC participates in an employee engagement survey called "Great Place to Work." The results are then compared to prior year results as well as compared to Munson Health Care. KMHC just received the results for this year and in seven different categories KMHC had the highest scores in every category in all of Munson Health Care. Some categories were as high as 21 points higher that Munson.</p> <p>Mr. Rogols also shared with the Board that KMHC is below the average for the state of Michigan regarding turnover in the Healthcare field. KMHC is currently at a rate of 19.7% compared to 27% for the state of Michigan. Leadership</p> | <p>Add results of Great Place to Work (GPTW) Survey on to the July Board Meeting Agenda.</p> |

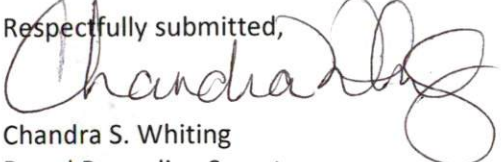
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|   | plans to share the results of this survey in more detail with the board at the July meeting.  |  |
| Committee Reports<br>Executive/Finance Committee Meeting 06-17-22<br>Acute Care Pavilion Funding Update | Mr. Zenner noted that the Executive/Finance Committee met on June 17, 2022. At that meeting the committee received an update on funding of the Acute Care Pavilion Project and there would be more shared on this topic with the full Board later in this evening's meeting.  |  |
| Plan<br>Leadership Succession   | Mr. Zenner also noted that the Executive/Finance committee was updated on the KMHC Leadership Succession Plan, and that this information will be shared with the Full Board at the July meeting or possibly the meeting this evening if time permits.   |  |
| Contract<br>Renewal of Mr. Rogols   | Mr. Zenner mentioned the upcoming renewal of Mr. Rogols contract was also discussed at the Executive/Finance Committee Meeting and this information would be shared with the Full Board at the time of the Leadership Succession Plan.  |  |
| Board Chair Report<br>Munson Healthcare Update  | <p>Mr. Zenner reported on the following:</p> <ul style="list-style-type: none"> <li>• Manistee will be adding 10 additional swing beds. This allows for an opportunity to place a skilled patient in a bed and be able to receive LTC reimbursement.</li> <li>• Munson is currently going through the Community Needs Assessment which was recently done here at KMHC.</li> <li>• Munson is working on a master facility update which includes the recent approval of the Family Birth and Children's Center which will begin construction soon.</li> <li>• There is also a focus on trying to increase the workforce at Munson; like many other facilities, they are experiencing staffing struggles.</li> </ul> |  |

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| <p>KMHC By-Laws Pertaining to Committee Meeting</p>                              | <p>Mr. Zenner reminded the Board of the proposed change to the KMHC By-laws that had been brought to the Board for consideration in May. The proposed change would amend the By-laws in section 7 pertaining to committee meetings no longer being subject to the Open Meetings Act. This would allow for members of committees to attend and vote virtually.</p> <p style="text-align: center;"><b><u>Motion was made and duly supported to remove the verbiage “its Executive Committee and all other committees” from Section 7 of the KMHC Board By-Laws.</u></b></p> <p>Discussion ensued among the board regarding the topic and the motion.</p> <p>A recommendation was made to amend the by-laws to not have committee meetings subject to the open meetings act; however, have verbiage in the by-laws that committee meetings be open to the public and posted in advance.</p> <p>The Board Member that had originally made the motion withdrew the motion.</p>   | <p>Recommendation was made for an amendment to the by-laws to make KMHC committee meetings not subject to the open meetings act; however still have committee meetings be open to the public and posted in advance. This proposed amendment will be brought to the July or August meeting for the board to review (depending upon agenda availability).</p> |
| <p>CEO Report<br/>Acute Care Pavilion Project Update<br/>Project Cost Update</p> | <p>Mr. Rogols shared with the Board that KMHC is very excited about the upcoming Acute Care Pavilion project. He then noted the agenda topics for this evening's meeting regarding the project:</p> <ul style="list-style-type: none"> <li>• A project cost update</li> <li>• The board would be asked for approval to move forward with the project</li> <li>• Bond Council would be attending the meeting virtually to answer questions regarding the Bond Ordinance.</li> </ul> <p>Mr. Raymond provided the Board with a comparison of the project's design development budget with the results of the recent bid process. While many bid categories came back lower than anticipated the mechanical bid went up significantly. The difference between project estimates and recent bids is an increase of \$1.6 million.</p> <p>Mr. Raymond reminded the Board of the results of the recent debt capacity study that was done by Wipfli that confirmed that KMHC is in a very good position and able to comfortably borrow what is needed to finance the Acute Care Pavilion project.</p> <p>Discussion ensued among the board.</p> |   |

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| <p>Board Decision on Moving Ahead with the Acute Care Pavilion Project</p> | <p>Motion was made to move ahead with the Acute Care Pavilion Project and associated final budget of \$15,223,425 as presented.</p> <p>Discussion ensued among Board Members regarding the topic.</p> <p><b><u>Motion was made and duly supported to move ahead with the Acute Care Pavilion Project and associated final budget of \$15,223,425 as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Michael, yes; Gregory Bradley, yes; Paul Erickson, no; Ray Hoffman, yes; David Gill, yes; Tracy Nichol, yes; Valerie Thornburg, yes; Melanie Pauch, yes; Noreen Broering, yes; Dale De Korne, yes, Bruce Zenner, yes. 12 "AYES". 1 "NAY". Motion Carried.</u></b></p>  |  |
| <p>Project Financing</p>   | <p>Mr. Ronald Liscombe and Mr. Patrick McGow (Bond Counsel) were introduced to the Board from Miller Canfield. Both gentlemen are working with KMHC on the current Bond Ordinance. Mr. McGow has assisted KMHC with past bonds. Mr. Ronald Liscombe attended the meeting virtually to answer questions for the board regarding the Bond Ordinance.</p> <p>Mr. Raymond reviewed with the Board a comparison between two financing options and provided KMHC's recommendation for financing of the Acute Care Pavilion project with Huntington Bank.</p> <p>Mr. Liscombe then referred to the cover letter that was provided to the board for review along with the Bond Ordinance. The Bond Ordinance is the final step for Board approval and authorizes the negotiation of the loan agreement and moving forward with financing provided that the interest rates are at or below 4.5%.</p> <p>Discussion ensued among the board regarding the topic.</p> <p><b><u>Motion was made and duly supported to approve the Bond Ordinance, Ordinance No. 2022-1 regarding the Acute Care Pavilion as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Michael, yes; Gregory Bradley, yes; Paul Erickson, no; Ray Hoffman, yes; David Gill, yes; Tracy Nichol, yes; Valerie Thornburg, yes; Melanie Pauch, yes; Noreen Broering, yes; Dale De Korne, yes, Bruce Zenner, yes. 12 "AYES". 1 "NAY". Motion Carried.</u></b></p> |  |

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| <p>Board Approval of Selected Contractors</p> | <p><b><u>Motion was made and duly supported to approve the Selected Contractors as presented. 12 "AYES." and 1 "NAY." Motion carried.</u></b></p>   |  |
| <p>Operating Budget for FY '23</p>            | <p>Mr. Raymond reminded the Board that in April they were presented with the Capital Budget for FY '23, and it was approved by the Board in May. He then proceeded to review with the board the proposed Operating Budget for FY '23 referencing the documents that were included in the Board Packet.</p> <p>KMHC experienced significant growth in almost every department in FY '22 and for FY '23 the hospital is planning for status quo in many areas.</p> <p>Mr. Raymond informed the board that KMHC is currently experiencing significant wage pressure as well as seeing increases in supply costs and pharmaceuticals.</p> <p>KMHC has also hired a new physician, Dr. Rachel Hume, who will be starting in the fall that should also increase the number of family practice visits.</p> <p>Discussion ensued among the board regarding the proposed operating budget.</p> <p><b><u>Motion was made and duly supported to approve the FY '23 Operating Budget as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Michael, yes; Gregory Bradley, yes; Paul Erickson, yes; Ray Hoffman, yes; David Gill, yes; Tracy Nichol, yes; Valerie Thornburg, yes; Melanie Pauch, yes; Noreen Broering, yes; Dale De Korne, yes, Bruce Zenner, yes. 13 "AYES". 0 "NAYS". Motion Carried.</u></b></p> |  |
| <p>Medical Staff Report</p>                   | <p>Dr. Holmes reported on the following:</p> <ul style="list-style-type: none"> <li>• Kalkaska Medical Associates is reporting good volume increases. Providers are typically booked out several weeks in advance. The practice is growing, Dr. Hume will be starting in September, and she will be the 10<sup>th</sup> provider in the group. The walk-in Clinic has also been very successful.</li> </ul>   |  |

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|                             | <ul style="list-style-type: none"> <li>• KMHC has started the new Pain Program and providers are now able to send patients to the team of Dr. Cole, a therapist, and Behavioral Health for this program. This program has also taken the next step and started the group sessions. This is an exciting development in helping patients here at KMHC.</li> </ul> <p>Discussion ensued among the board and questions were answered regarding providers, availability and staffing including after the opening of the new Acute Care Pavilion.</p>  |  |
| Open Dialogue From Members  | <p>A board member came to the facility for a meeting recently and came in a bit late so just quickly sat down and listened. They soon realized it was a different meeting that the one they were expecting to be attending. They were not sure what the meeting was but wanted to make sure that Leadership knew that the staff in the room were phenomenal. Everyone was sharing, problem solving, very forward thinking and it was amazing to listen to how they really took pride in their jobs and were working to keep patients out of harm's way.</p> <p>A Board Member stated that it was a privilege to be at the meeting tonight and be part of this milestone for the hospital in approving this project. Leadership and employees are doing an excellence job here at KMHC.</p> |  |
| Public Comment              | No public in attendance at this time.  |  |
| Upcoming Events/Conferences | The next Board of Trustees meeting is being held on July 26, 2022.   |  |
| Adjournment                 | Upon proper motion the meeting was adjourned at 8:05 PM.   |  |

Respectfully submitted,  
  
 Chandra S. Whiting  
 Board Recording Secretary