

Township Representatives:							
<input checked="" type="checkbox"/>	George "Bud" Banker, Bear Lake	<input checked="" type="checkbox"/>	Michael Cox, Oliver	<input type="checkbox"/>	Eric Hendricks, Orange	<input checked="" type="checkbox"/>	Diana Needham, Kalkaska Village
<input checked="" type="checkbox"/>	Gregory Bradley, Clearwater	<input type="checkbox"/>	Paul Erickson, Boardman	<input checked="" type="checkbox"/>	Ray Hoffman, Coldsprings	<input checked="" type="checkbox"/>	Tracy Nichol, Blue Lake
<input checked="" type="checkbox"/>	Nelson "Jerry" Cannon, Garfield	<input checked="" type="checkbox"/>	David Gill, Springfield	<input type="checkbox"/>	Karl Klimek, Excelsior	<input checked="" type="checkbox"/>	John Rogers, Rapid River
<input type="checkbox"/>	Kalkaska Township - Vacant						
Members At Large Members:							
<input checked="" type="checkbox"/>	Robert "Bob" Barr	<input checked="" type="checkbox"/>	Dale De Korne	<input checked="" type="checkbox"/>	Kim Stephens	<input checked="" type="checkbox"/>	Bruce Zenner
<input type="checkbox"/>	Noreen Broering	<input type="checkbox"/>	Melanie Pauch	<input checked="" type="checkbox"/>	Valerie Thornburg		
Staff:							
<input checked="" type="checkbox"/>	Kim Babcock	<input checked="" type="checkbox"/>	Daniel Conklin	<input checked="" type="checkbox"/>	Andrew Raymond	<input type="checkbox"/>	Teresa Smith
<input checked="" type="checkbox"/>	Jeremy Cannon	<input checked="" type="checkbox"/>	Jeremy Holmes, DO	<input checked="" type="checkbox"/>	Kevin Rogols	<input checked="" type="checkbox"/>	Laura Zingg
<input checked="" type="checkbox"/>	Chandra Whiting						
Community:							
<input checked="" type="checkbox"/>	Richard Wilson (Via Teams)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Mr. Bruce Zenner called the meeting to order at 6:02 PM in Classroom(s) A & B at the Health Center.	
Consent Agenda	The Consent Agenda was reviewed.  <b><u>Motion was made and duly supported to approve the Consent Agenda as presented. All "AYE." Motion carried.</u></b>	
Public Comment Regarding Agenda Topics	No public were in attendance.	

<p>Moments of Excellence 2022 Great Place to Work (GPTW) Survey Results</p>	<p>Ms. Babcock reported to the Board the results of the recent Great Place to Work survey. This employee survey is completed by staff members annually and the results are benchmarked against the local community hospitals, Munson Healthcare and some of the questions against US healthcare.</p> <p>The survey consists of 14 questions including categories of engagement, retention, safety, great place to work, leadership, enablement, learning and development and well-being.</p> <p>Ms. Babcock shared the results in each category with the board and how KMHC compared to the other Munson Community Hospitals and Medical Center. In summary, KMHC achieved the highest scores, in all categories, in Munson Healthcare.</p> <p>She also shared KMHC's plans for next steps with the results from the survey, which includes managers sharing the results with their teams and developing action plans on what they would like to work on to improve and then implement those plans with their teams.</p>	
	<p>Discussion ensued among the board regarding the topic of survey results.</p>	
<p>Recognition Received for Emergency Department Team</p>	<p>Mr. Rogols shared with the board a note that he had received from a staff member from EVS (Environmental Services) on Monday who just wanted to let him know that he had cleaned his office and that he was happy to be an employee at KMHC.</p> <p>Mr. Rogols also shared a note of praise that was received for the Emergency Department staff. The patient said that all the staff in the Emergency Department were kind, caring and very professional when they had come in. This was received from a Michigan Supreme Court Justice who had visited the KMHC Emergency Department.</p>	
<p>Committee Reports Executive/Finance Committee Meeting 06-17-22 Leadership Succession Plan</p>	<p>Mr. Rogols informed the Board that KMHC senior leadership has been discussing the organizational chart over the past several months. He then shared details with the board on updates to the organizational chart that took effect July 1, 2022, which included some realignment of roles, promotion of a few individuals and addition of some new roles to KMHC.</p>	

	<p>Mr. Rogols then provided the board with a draft Succession Plan for the senior leadership team (CEO, Vice Presidents, and Service Line Directors) to ensure continuity of oversight in the event of an emergency and/or future retirements.</p> <p>The board thanked senior leadership for having a strong plan in place in case it was ever needed in the future to ensure the continued success of KMHC.</p>	
<p>Renewal of Mr. Rogols Contract-Recommend Approval</p>	<p>Mr. Zenner referenced the proposed amendment to Mr. Rogols contract that was included in the meeting packet for board members to review. The current employment agreement renews automatically for one-year terms and requires no action by either party for the renewal. This year-by-year renewal could continue, or the agreement could be amended to reflect an additional three-year term. A draft amendment ("First Amendment") was provided in which three years were added to the original term of the employment agreement with an updated expiration date of February 28, 2026, thus avoiding the need for annual renewal.</p> <p>Discussion ensued among the board regarding the topic.</p>	
	<p><b><u>Motion was made and duly supported to approve the First Amendment to Employment Agreement for Kevin Rogols as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Michael Cox, yes; Gregory Bradley, yes; Ray Hoffman, yes; David Gill, yes; Tracy Nichol, yes; John Rogers, yes; Diana Needham, yes; Valerie Thornburg, yes; Bob Barr, yes; Dale De Korne, yes; Kim Stephens, yes; Bruce Zenner, yes. 14 "AYES". 0 "NAYS". Motion Carried.</u></b></p>	
<p>Strategic Planning Committee Meeting 07-19 22 FY 2022 Strategic Plan Update</p>	<p>Mr. Rogols referenced the FY 2022 Strategic Plan Update that was included in the Board Meeting Packet for the members to review. He informed the Board that all items had been updated and that dates that were in red were modified based on what had transpired in 2021 and 2022. Mr. Rogols then asked that the Board members to reach out to senior leadership if there were any questions on the FY 2022 Strategic Plan Update.</p>	
<p>Focus FY 2023 Areas of</p>	<p>Mr. Rogols then referenced the FY 2023 Strategic Areas of Focus that was included in the Board Meeting Packet for the members to review. This plan was created by taking the items from 2022 and updating started items to reflect the most important areas of focus for FY2023. Board members were</p>	

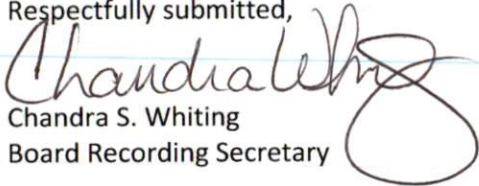
	<p>again asked to reach out to senior leadership if they have questions after reviewing the document.</p>	
<p>FY 2023 Goals and Objectives-Presentation</p>	<p>Mr. Rogols then updated the board on key areas of focus for the FY 2023 Goals and Objectives which included the following areas:</p> <ul style="list-style-type: none"> <li>• Developing a system for tracking of physician referrals and outmigration.</li> <li>• Completion of the new Acute Care Pavilion.</li> <li>• Enhance the Kalkaska Medical Associates Intake Function and renewal of Family Practice provider contracts.</li> <li>• Continued investigation and completion of the business plan for the Kaliseum collaboration.</li> <li>• Lead by example through the achievement of evidence-based improvement in the health of KMHC employees. Target: Obesity</li> <li>• Expansion of services including MRI and Nuclear Medicine.</li> </ul>	
	<p>Discussion ensued among the board on key areas of focus.</p> <p style="text-align: center;"><b><u>Motion was made and duly supported to approve the FY 2023 Goals and Objectives as presented. All "AYE." Motion carried.</u></b></p>	
<p>Audit and Compliance Committee Meeting 07-18-22 KMHC Board of Trustees Job Description and Conflict of Interest Forms</p> <ul style="list-style-type: none"> <li>• KMHC Full Authority Board Member Job Description</li> <li>• KMHC Conflict of Interest Policy</li> <li>• Disclosure of Interest Form</li> </ul>	<p>Mr. Zenner referenced the KMHC Full Authority Board Member Job Description, KMHC Conflict of Interest Policy and Disclosure of Interest Forms that were included in the meeting packet as well as handed out to Board Members at the meeting. Mr. Zenner then turned the discussion over to Counsel, Richard Wilson, to address the board on these topics.</p> <p>Mr. Wilson educated the Board on the importance of the Conflict-of-Interest and Board Member Job Description forms. These forms, being completed routinely by all Board Members, is one way for the public to be able to know if those individuals serving on a public body understand their responsibility to the public body and have a potential conflict of interest. Mr. Wilson further informed the board that this is part of their duty as a public official to understand their role/responsibility as a Board member, to affirm their duty of care to the organization, and to avoid / disclose any potential conflicts of interest. These commitments should be disclosed routinely with Mr. Wilson recommending at least annual disclosure.</p>	<p>Each member will receive copies of their signed documents for their personal records.</p>

	<p>Mr. Wilson commented that, in his opinion, the job description is well written and accurately reflects the role and responsibility of a KMHC Board Member.</p> <p>Discussion ensued resulting in a request by Mr. Zenner that all members of the Board of Trustees sign and return the job description and conflict of interest disclosure documents to Ms. Whiting.</p>	
<p>Communication/Board Member Information Access Policy- Recommend Approval</p>	<p>Mr. Zenner informed the board that the Compliance Committee, per request of the Board, has drafted and included in this month's packet of information, its recommended policy regarding board members' access to information. Per the Board's majority request at our last meeting, the policy closely follows the business related "need to know" practice in place at KMHC over the past many years. This practice allows for business related information to be shared with the board in its entirety to make informed decisions for the greater good of KMHC. Requests for information where a business need to know is not determined, individuals may avail himself / herself of the FOIA process.</p> <p>Extensive discussion ensued among the board regarding the topic and Mr. Wilson answered questions related to the topic.</p> <p><b><u>Motion was made and duly supported to approve the KMHC Board of Trustees-Policy for Access to Information as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Michael Cox, yes; Gregory Bradley, yes; Ray Hoffman, yes; David Gill, No; Tracy Nichol, yes; John Rogers, No; Diana Needham, yes; Valerie Thornburg, yes; Bob Barr, yes; Dale De Korne, yes; Kim Stephens, yes; Bruce Zenner, yes. 12 "AYES". 2"NAYS". Motion Carried.</u></b></p>	
<p>Board Member Behavior During Meetings</p>	<p>Mr. Zenner reminded the Board that all members are on the Board because they chose to be and that all members of the Board deserve to be treated with respect. He continued by telling the members that inappropriate comments and behavior, as experienced at last month's meeting, would not be tolerated going forward. Everyone is entitled to their own opinions, and everyone is entitled to their votes.</p>	
<p>of Order</p>	<p>Roberts Rules</p>	

	Mr. De Korne distributed a handout pertaining to Robert's Rules of Order, a standard for facilitating discussions and group decision-making, to Board Members for their review.	
Committee Recommended Board Member Censure	This topic was not discussed at this meeting.	The topic is being deferred and added to the August Full Authority Board Agenda.
Board Chair Report Munson Healthcare Update	Mr. Zenner reported that Munson Healthcare did not meet this month and he will bring an update to the Board at the next meeting in August.	
Notice of Non-Renewal and Renegotiation	Mr. Rogols updated the Board on the current Affiliation agreement with Munson that was executed in 2017 and is scheduled to expire in 2023. Recently, Munson provided KMHC with a notice of non-renewal indicating their desire to renegotiate the provision of services and associated fees. Discussion ensued.  KMHC will be working on the renegotiation of this Affiliation agreement with Munson in Fiscal Year 2023.	
CEO Report Acute Care Pavilion Update	Mr. Rogols updated the Board on the progress of the Acute Care Pavilion. KMHC has the construction fencing in place and is preparing to start taking the old Kalkaska Family Practice building down. The groundbreaking ceremony is scheduled for this week on Thursday June 28 <sup>th</sup> at 2pm.	
Medical Staff Report	Dr. Holmes reported on the following: <ul style="list-style-type: none"> <li>• There are ongoing IT updates to the Munson platform. Some of these changes includes adding more specialists onto the system as well as more facilities and community hospitals. This is a positive change as it will allow for more continuity of care with providers being able to see notes and test results from other providers and facilities.</li> <li>• Munson is also doing a deep dive into reviewing inpatient stays and looking at the costs involved.</li> </ul>	
Go into Closed Session	<b><u>After Amendment, motion was made and duly supported to go into Closed Session at 8:16 PM for the following reason(s): The Michigan</u></b>	

	<p><b><u>Open Meetings Act – Act 267 of 1976- 15.268(h) – To consider material exempt from discussion or disclosure by state or federal statute. Public Health Code – Act 368 of 1978 – 333.21515. Confidentiality of records, data and knowledge. The records, data and knowledge collected for or by individuals or committees assigned a review function described in the article (333) are confidential and shall be used only for the purposes provided in this article, shall not be public records, and shall not be available for court subpoena. It was also requested that the administrative staff and Counsel, Richard Wilson, remain during the closed session.</u></b></p> <p><b><u>At that time a roll call vote was taken as follows: George “Bud” Banker, yes; Nelson “Jerry” Cannon, yes; Michael Cox, yes; Gregory Bradley, yes; Ray Hoffman, yes; David Gill, yes; Tracy Nichol, yes; John Rogers, yes; Diana Needham, yes; Valerie Thornburg, yes; Bob Barr, yes; Dale De Korne, yes; Kim Stephens, yes; Bruce Zenner, yes. 14 “AYES”. 0 “NAYS”. Motion Carried.</u></b></p>	
<p>Come out of Closed Session</p>	<p><b><u>Motion was made and duly supported to come out of closed session at 8:18 PM.</u></b></p>	
<p>Credentialing Discussion</p>	<p>Upon the recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the credentialing application(s) for new appointments and reappointments to the Medical Staff as outlined on the attached documents related to staff category and appointment cycle, as well as privileges. Relevant information was discussed during the closed session.</p> <p><b><u>Motion was made and duly supported that the Board of Trustees approve the credentialing files/privileges as outlined on the attached document for appointment to the appropriate staff category and for the appointment time period. All “AYE.” Motion carried.</u></b></p> <p><b><u>Motion was made and duly supported to approve the consent agenda from the closed session which included the closed session meeting minutes from May 24, 2022. 13 “AYES.” 1 Abstain. Motion carried.</u></b></p>	

Open Dialogue from Members	KMHC was thanked for their sponsorship of Sandlot Sluggers.	
Public Comment	No public were in attendance.	
Upcoming Events/Conferences	The Acute Care Pavilion Groundbreaking Ceremony is to be held on July 28, 2022, at 2:00 PM in front of the Former Kalkaska Family Practice Building.  The next Board of Trustees meeting is being held on August 23, 2022.	
Adjournment	Upon proper motion the meeting was adjourned at 8:22 PM.	

Respectfully submitted,  
  
Chandra S. Whiting  
Board Recording Secretary



Credentialing Agenda For KMHC  
May 26, 2022, Credentials Committee  
July 14, 2022, Medical Staff Meeting  
July 26, 2022, Board of Trustees Meeting

New Appointments:

- Consulting – Emergency Medicine – July 26, 2022 – September 30, 2023
  - Erika McMahon, MD
  - Jacob Ramseyer, DO
  - Jacob Szafranski, MD

Credentialing Agenda For KMHC  
June 30, 2022, Credentials Committee  
July 14, 2022, Medical Staff Meeting  
July 26, 2022, Board of Trustees Meeting

New Appointments – Category 1:

- Telemedicine – Radiology – July 27, 2022 – March 30, 2024
  - David Cohen, MD
- Community Provider – No Privileges – EMR Access Only – July 27, 2022 – March 30, 2023 (this provider went through the January Credentials Committee – missed the Medical Staff & Board in May)
  - Tamlynn Evans, NP
- Active Staff - Family Medicine – July 27, 2022 – September 30, 2022
  - Rachel Hume-Reichardt, DO
- Consulting – Emergency Medicine – July 27, 2022 – September 30, 2023
  - Tyler Humphrey, MD
- Telemedicine – Pediatric Hospitalist - July 27, 2022 – March 30, 2024
  - Jennifer Rosso, MD
- Consulting Staff – Podiatry – July 27, 2022 – September 30, 2023
  - Daniel Spencer, DPM

New Appointments – Category 2

- Consulting - Physical Medicine – July 27, 2022 – September 30, 2022
  - Karen Meyer, DO

Reappointments – Category 1

- Active Staff - Family Medicine - October 1, 2022 – September 30, 2024
  - Michael Delaney, MD
  - Douglas Gentry, MD
  - Richard Hodgman, MD
  - Jeremy Holmes, DO
  - Andrew Long, DO
  - Natalie Okerson-Sparks, MD
  - Satya Pillay, DO
  - Jennifer Polanic, MD
  - Nathan Sailor, DO

- Allied Health Professional Staff – Family Medicine – October 1, 2022 – September 30, 2024
  - David Auer, PA-C
  - Maria Cupp, PA-C
  - Marissa Fischer, PA-C
  - Sharon Johnson, PA-C
  - Whitney Mervau, NP
  - Kimberly Michels, NP
  - Thomas Minor, PA-C
  - Sarah Ray, NP
  - Christina Weasel Brege, PA-C