

After Serving Your Meal

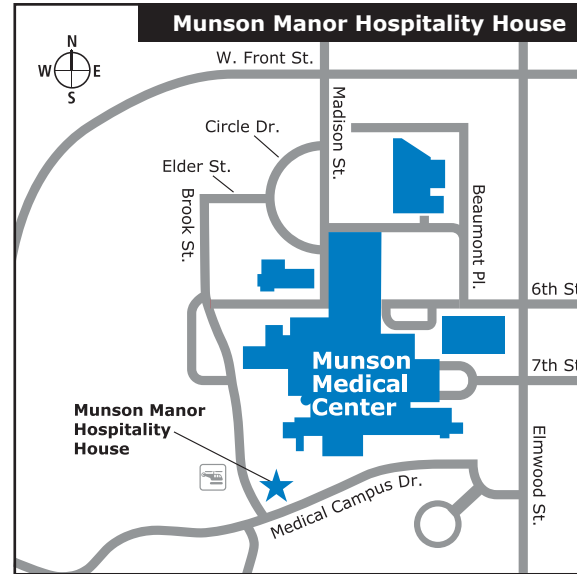
Once guests have eaten, please cover the food and place the containers in the "House Refrigerator" for storage.

Please clean the pots, pans and utensils that you used to prepare the meal and wipe down the kitchen countertops. Rinse the dishes, glasses and flatware and load one or more dishwashers as needed.

Let the manager or volunteer on duty know when you are leaving.

Volunteer Shifts Available

We also have weekly four-hour volunteer shifts available at the Registration Desk. Please call **231-935-2300** and speak to the manager to learn more.



Thank you for considering our Family Dinner Program. Please call **231-935-2300** if you have questions or wish to schedule a time to join us.

Munson Manor Hospitality House

Family Dinner Volunteer Program



Munson Manor Hospitality House
1220 Medical Campus Dr.
Traverse City, MI 49684
231-935-2300
munsonhealthcare.org

Español (Spanish)
ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al **231-935-6632**.

العربية (Arabic)
ملحوظة: إذا كنت تتحدث انكر اللغة، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم **2366-539-132**.



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of Hospital Hospitality Houses, Inc.

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What is Munson Manor?

Munson Manor helps people coping with the crisis of a seriously ill or injured loved one in the hospital. Located next to Munson Medical Center at 1220 Medical Campus Dr., Munson Manor accommodates up to 30 guest families in a beautifully renovated turn-of-the-century cottage. As a non-profit organization, Munson Manor relies on community volunteers to meet the many needs of the families who stay here. One way you can volunteer at Munson Manor is through our Family Meal Program.

What is the Family Dinner Volunteer Program?

Munson Manor guests are away from home, apart from family and friends, in an unfamiliar community during a stressful time in their lives. A home-cooked meal served with a warm smile provides tremendous comfort. Individuals or groups from the community are invited to provide a meal for Munson Manor guests.

Family Meal Program Details

- The Family Dinner Program operates Sunday through Thursday.
- As a volunteer, it is required that you follow safe food handling procedures. A kitchen companion guide detailing safe practices can be found at fsis.usda.gov/sites/default/files/media/file/2020-12/Kitchen-Companion.pdf
- Plan for 20-25 people.
- Meals are served from 5:30 - 6:30 pm.

How do I Sign Up?

Contact Munson Manor at **231-935-2300** or via email at munsonmanor@mhc.net.

What Should I Make?

- Typical menus:
 - Hearty soup and salad
 - Stews
 - Sloppy Joes
 - Baked potato bar
 - Spaghetti and meatballs
 - Lasagna
- Pick what you enjoy and remember desserts are always a big hit!

What Supplies and Equipment are Available?

Munson Manor has a beautiful, large kitchen with four work stations well stocked with:

- Plates, Bowls, Flatware, Napkins
- Coffee, Milk
- Pots, Pans, Dishtowels
- Microwaves, Four ovens
- Dishwashers, Refrigerators

Call to Confirm

- Confirm menu details a day or two prior at **231-935-2300**, or munsonmanor@mhc.net.
- Signs will be posted around the Manor inviting families to your meal.

When You Arrive

- Unload in front of the Manor.
- Park in Lot J – a parking pass will be provided.
- Check in at the front desk.
- If you have not been to the Manor before, please ask for a tour.
- A volunteer or staff member will show you where the kitchen supplies are kept.

Reminders

All of our guests may not be in the dining room between 5:30 - 6:30 pm. Many families will enjoy the leftovers when they return from the hospital later. Everything gets eaten, little is wasted!