

Township Representatives:							
<input checked="" type="checkbox"/>	George "Bud" Banker Bear Lake	<input checked="" type="checkbox"/>	Michael Cox Oliver	<input type="checkbox"/>	Eric Hendricks Orange	<input checked="" type="checkbox"/>	Diana Needham Kalkaska Village
<input type="checkbox"/>	Gregory "Greg" Bradley Clearwater	<input type="checkbox"/>	Paul Erickson Boardman	<input checked="" type="checkbox"/>	Raymond "Ray Hoffman Coldsprings	<input checked="" type="checkbox"/>	Teresa "Tracy" Nichol Blue Lake (6:07 PM)
<input checked="" type="checkbox"/>	Nelson "Jerry" Cannon Garfield (6:11 PM - via Zoom)	<input checked="" type="checkbox"/>	David Gill Springfield	<input checked="" type="checkbox"/>	Karl Klimek Excelsior	<input checked="" type="checkbox"/>	John Rogers Rapid River
<input type="checkbox"/>	Kalkaska Township - Vacant						
Members At Large Members:							
<input type="checkbox"/>	Robert "Bob" Barr	<input checked="" type="checkbox"/>	Dale De Korne	<input checked="" type="checkbox"/>	Kim Stephens	<input checked="" type="checkbox"/>	Bruce Zenner
<input type="checkbox"/>	Noreen Broering	<input checked="" type="checkbox"/>	Melanie Pauch	<input type="checkbox"/>	Valerie Thornburg		
Staff:							
<input checked="" type="checkbox"/>	Kim Babcock	<input checked="" type="checkbox"/>	Daniel Conklin	<input checked="" type="checkbox"/>	Andrew Raymond	<input checked="" type="checkbox"/>	Teresa Smith
<input checked="" type="checkbox"/>	Jeremy Cannon	<input checked="" type="checkbox"/>	Jeremy Holmes, DO (6:48 PM)	<input checked="" type="checkbox"/>	Kevin Rogols	<input checked="" type="checkbox"/>	Laura Zingg
<input checked="" type="checkbox"/>	Heather Soenksen						
Community:							
<input checked="" type="checkbox"/>	Nancy Grody	<input checked="" type="checkbox"/>	Bryan Parshall				

TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Board Chair, Mr. Bruce Zenner called the meeting to order at 6:00 PM in Classroom(s) A & B at the Health Center.	
Consent Agenda	The Consent Agenda was reviewed. <u>Motion was made and duly supported to approve the Consent Agenda as presented. All "AYE". Motion carried.</u>	
Public Comment Regarding Agenda Topics	No comment from those in attendance this evening.	
Board Chair Report Board Committee Interest & Assignments	Mr. Zenner noted that he continues to work on the Board Committee assignments. This topic will be placed on the agenda next month.	Mr. Zenner to send out information via an email over the next few days to the board

		<p>members regarding committee assignments. Place this topic on the October Board agenda.</p>
<p>Munson Healthcare Update</p>	<p>Mr. Zenner reported on the following:</p> <ul style="list-style-type: none"> • The system has been working on the implementation of a COVID vaccine mandate based on the administrative order made by President Biden to the Centers for Medicare and Medicaid as a condition of participation. <ul style="list-style-type: none"> ○ Munson Healthcare has outlined their COVID vaccine implementation process for owned entities. • Working on systemization throughout the entire system. • Continue to work on physician recruitment. • Continue focusing efforts on the latest COVID surge. 	
<p>CEO Report Fair Market Value Assessment</p>	<p>Mr. Kevin Rogols presented the fair market value assessment of management compensation as requested by the Board of Trustees as follows:</p> <ul style="list-style-type: none"> • As an ACT 47 Hospital, KMHC is expected to behave like a “Not for Profit” entity including salary and benefits that fall within fair market value (FMV). • This FMV assessment used 2020 “Midwest Region” compensation data obtained from the Michigan Hospital Association (MHA). • To assure a comparative assessment, the assessment used peer data from organizations with net revenues and full-time equivalents similar to KMHC. • KMHC participates in the MHA’s compensation survey annually. • Management positions were blinded and presented in the following categories: <ul style="list-style-type: none"> ○ Non-Clinical Coordinators ○ Clinical Coordinators ○ Department Managers ○ Department Directors ○ Service Line Directors ○ Vice Presidents ○ Chief Executive Officer • The actual wage of each individual management position, and their years of service, was presented and compared to its respective <ul style="list-style-type: none"> ○ 25th Percentile, 	

	<ul style="list-style-type: none"> ○ 50th Percentile, and ○ 75th Percentile. <ul style="list-style-type: none"> • The assessment concluded that KMHC compensation of management and leadership clearly falls within fair market value with concern that several key positions, with respective years of experience, fall below the 25th percentile including the CEO. • Mr. Rogols stated that he will be addressing such concern within the management and leadership team. <p>Mr. Zenner noted that while the CEO can address such issue among the management team, only the Board of Trustees can address Chief Executive Officer compensation.</p>	
<p>Financial Statement(s) Review</p>	<p>Mr. Andrew Raymond provided a review of year-to-date financial statements including recognition of the forgiveness of the Paycheck Protection Plan (PPP) loan from the U.S. Small Business Association.</p>	
<p>Appreciation Bonus</p>	<p>Mrs. Kimberly Babcock reported on the following:</p> <ul style="list-style-type: none"> • KMHC staff continue to provide exceptional care during very difficult and stressful times as experienced throughout the COVID pandemic. • Three weeks ago, Munson Healthcare announced that they will be providing an appreciation bonus for staff on a tiered approach up to a gross amount of \$1,000 for those employees that worked from December 1, 2020 – November 2021. • KMHC would like to provide a similar appreciation bonus for those employed on December 1, 2021, with payout on December 10, 2021. • Overall cost would be around \$463,000. <p><u>Motion was made and duly supported to approve an appreciation bonus related to the pandemic for those employees that worked during the period of December 1, 2020 – November 2021, with employment required on December 1, 2021. Overall cost not to exceed \$475,000.</u></p> <p><u>At this time a roll call vote was taken as follows: George “Bud” Banker, yes; Nelson “Jerry” Cannon, yes; Michael “Mike” Cox, yes; David Gill, yes; Raymond “Ray” Hoffman, yes; Karl Klimek, yes; Diana Needham, yes; Teresa “Tracy” Nichol, yes; John Rogers, yes; Dale De Korne, yes; Melanie Pauch, yes; Kimberly “Kim” Stephens, yes; Bruce Zenner, yes. 13 “AYES”, 0 “NAYS”. Motion carried.</u></p>	

<p>Audit Update</p>	<p>Mr. Raymond reported that the third-party audit is normally presented at the September board meeting. Last year's audit, as well as this year's audit hasn't been fully completed due to continued delay in the finalization of COVID Relief funds. Mr. Raymond expects to have this process completed in the near future.</p>	<p>Mr. Raymond to provide an update at the October meeting.</p>
<p>Vaccination Status</p>	<p>Mr. Rogols provided an update related to the employee vaccination status as follows:</p> <ul style="list-style-type: none"> • President Biden issued an administrative order that CMS require employees of healthcare organizations to be vaccinated as a condition of participation in the Medicare and Medicaid program. Medicare and Medicaid contribute 62% of KMHC revenue (\$34 million per year.) As such, compliance will not be optional. • President Biden also ordered OSHA to require vaccination among staff of business with more than 100 employees. • No guidance has yet been provided regarding the parameters of either order. • KMHC will not issue policy until both orders are explained and better understood. • In the interim, leadership is actively developing contingency plans in case service staffing is negatively impacted by such orders. • Currently 69.6% of KMHC staff are vaccinated. • We are concurrently experiencing staff issues in several areas throughout the organization and are adjusting accordingly. 	
<p>FY 2022 Monthly Dashboard</p>	<p>Mr. Rogols reported that the newly revised FY 2022 monthly dashboard is included in the meeting packet for review. Please contact Mr. Rogols if you have any questions and/or suggested changes to the document.</p>	<p>Email Mr. Rogols if you have changes and/or questions related to the newly revised document.</p>
<p>Medical Staff Report</p>	<p>Dr. Holmes reported on the following:</p> <ul style="list-style-type: none"> • An upgrade of the hospital-based electronic medical record has occurred recently. The project has gone well overall. • COVID breakthrough cases are averaging about 20% overall state-wide. • Continue to work on policy approvals. • Booster vaccine clinics for employee and board members will be held on Thursday, September 30th from 9:00 AM – 2:00 PM and Friday, October 1st from 9:00. No appointment is necessary. You may also bring your spouse. You must have received the Pfizer vaccine prior to March 15th. This is a drop-in clinic. 	

<p>Go Into Closed Session</p>	<p><u>Motion was made and duly supported to go into Closed Session at 8:02 PM for the following reason(s): The Michigan Open Meetings Act – Act 267 of 1976 – 15.268(h) – To consider material exempt from discussion or disclosure by state or federal statute. Public Health Code – Act 368 of 1978 – 333.21515. Confidentiality of records, data, and knowledge. The records, data and knowledge collected for or by individuals or committees assigned a review function described in the article (333) are confidential and shall be used only for the purposes provided in this article, shall not be public records, and shall not be available for court subpoena. It was also requested that the administrative staff remain during the closed session.</u></p> <p><u>At this time a roll call vote was taken as follows: George “Bud” Banker, yes; Nelson “Jerry” Cannon, yes; Michael “Mike” Cox, yes; David Gill, yes; Raymond “Ray” Hoffman, yes; Karl Klimek, yes; Diana Needham, yes; Teresa “Tracy” Nichol, yes; John Rogers, yes; Dale De Korne, yes; Melanie Pauch, yes; Kimberly “Kim” Stephens, yes; Bruce Zenner, yes. 13 “AYES”, 0 “NAYS”. Motion carried.</u></p>	
<p>Come Out of Closed Session</p>	<p><u>Motion was made and duly supported to come out of closed session at 8:07 PM.</u></p>	
<p>Credentialing Discussion</p>	<p>Upon the recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the credentialing application(s) for new and reappointment to the Medical Staff as outlined on the attached document related to staff category and appointment/reappointment cycle, as well as privileges. Relevant information was discussed during the closed session.</p> <p><u>Motion was made and duly supported that the Board of Trustees approve the credentialing files/privileges as outlined on the attached document for appointment/reappointment to the appropriate staff category and for the appointment/reappointment time period.</u></p> <p><u>At this time a roll call vote was taken as follows: George “Bud” Banker, yes; Nelson “Jerry” Cannon, yes; Michael “Mike” Cox, yes; David Gill, yes; Raymond “Ray” Hoffman, yes; Karl Klimek, yes; Diana Needham, yes; Teresa “Tracy” Nichol, yes; John Rogers, yes; Dale De Korne, yes; Melanie Pauch, yes; Kimberly “Kim” Stephens, yes; Bruce Zenner, yes. 13 “AYES”, 0 “NAYS”. Motion carried.</u></p>	
<p>Open Dialogue From Members</p>	<p>Members present noted the following:</p> <ul style="list-style-type: none"> Expressed concerns related to the on-hold music when calling Kalkaska Medical Associates (KMA). There have also been times where the patient is routed to Munson Medical Center and then returned to the que at KMA. 	

	<ul style="list-style-type: none"> It was noted that the space in the triage room area is very tight. 	
Public Comment	No public comment was made at this time.	
Upcoming Events/Conferences	The next Board of Trustees meeting is being held on October 26, 2021.	
Adjournment	Upon proper motion the meeting was adjourned at 8:14 PM.	

Respectfully submitted,

Teresa L. Smith

Teresa L. Smith
Board Recording Secretary

Credentialing Agenda
For KMHC
September 28, 2021 Board of Trustees

Radiology Services – New Appointment

- Britton J Carter, MD

Anesthesiology Services – Reappointments

- Mark R. Aulicino, MD
- Timothy G. Esser, MD
- Charles J. Kerndt, MD
- Aaron P. Kurjan, DO
- Meri E. McNulty, DO
- Jennifer C. Schaffler, MD
- Michele S. Squires, MD

Dentistry Services – Reappointment

- Thomas S. Rudzinski, DDS

Emergency Medicine – Reappointments

- Sally A. Ancel, DO
- Edward E. Craven, MD
- Elizabeth T. Suminski, MD
- Bruce S. Daman, NP
- Craig R. Sheerin, PA-C - Requesting addt priv - family medicine
- Matthew J. Shullick, NP

Pathology Services – Reappointments

- Neil R. Bavikatty, MD
- Kyle A. Carr, MD
- Amy W. Ferguson, MD
- Laura J. Gottfried, MD
- Kristle L. Haberichter, DO
- Russell H. Hjelmstad, MD
- Yvonne R. Hunter, MD
- William A. Kanner, MD
- Emily McMullen, MD

Podiatry Services – Reappointments

- Ronald K. Olm, DPM
- Sarah D Miller, DPM – Does not want to be reappointed at KMHC

Credentialing Agenda
For KMHC
September 28, 2021 Board of Trustees

Family Practice Services – New Appointment

- Whitney Mervau, NP

Chemo-Therapy Services – New Appointment

- David S. Gordon, MD

Radiology Services – New Appointment

- Ryan R. Hoenicke, MD

Family Practice Services – Additional Privileges

- Bruce Daman, NP
- Matthew Shullick, NP

Emergency Medicine – Reappointments

- David Auer, PA-C (has both Family Practice (which will become primary) and ER.)
- Ralph Geraci, PA-C
- Michael D. Peacock, MD
- David Vande Kieft, PA-C

Orthopaedic Services – Reappointments

- Andrew S. Boyce, DO
- Christopher Chuinard, MD
- Bailey “Scott” Groseclose, MD
- Michael J Peters II, DO