

Kalkaska Memorial Health Center Full Authority Board of Trustees MeetingFebruary 23, 2021

Township Appointed Members Present: George “Bud” Banker, Bear Lake Township Representative; Nelson “Jerry” Cannon, Garfield Township Representative; Allen “Al” Dimon, Kalkaska Township Representative; Michael Cox, Oliver Township Representative; Gregory “Greg” Bradley, Clearwater Township Representative; Paul Erickson, Boardman Township Representative; Raymond “Ray” Hoffman, Coldsprings Township Representative; David Gill, Springfield Township Representative; Bethel Larabee, Excelsior Township Representative; John Rogers, Rapid River Township Representative; Diana Needham, Village of Kalkaska Representative

Members At Large Present: Valerie Thornburg; Noreen Broering; Robert “Bob” Barr; Dale De Korne; Kim Stephens; Melanie Pauch

Members Absent: Tracy Nichols, Blue Lake Township Representative

Staff Members Present: Kim Babcock; Christine Bissonette; Jeremy Cannon; Daniel Conklin; Jeremy Holmes, DO; Andrew Raymond; Kevin Rogols; Teresa Smith; Laura Zingg

TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Board Chair, Mr. Bruce Zenner called the meeting to order at 6:01 PM via Zoom.	
Consent Agenda	<p style="text-align: center;"><u>Motion was made and duly supported to accept the Consent Agenda as presented, which included the minutes from the January 26, 2021 Board of Trustee meeting. A roll call vote was taken as follows: Mr. George “Bud” Banker, yes; Mr. Nelson “Jerry” Cannon, yes; Mr. Allen “Al” Dimon, yes; Mr. Michael Cox, yes; Mr. Gregory Bradley, yes; Mr. Paul Erickson, yes; Mr. Erick Hendricks, yes; Mr. Raymond “Ray” Hoffman; Mr. David Gill, yes; Ms. Bethel Larabee, yes; Mr. John Rogers, yes; Ms. Diana Needham, yes; Ms. Valerie Thornburg, yes; Ms. Noreen Broering, yes; Mr. Robert Barr, yes; Mr. Dale De Korne, yes; Ms. Kim Stephens, No Response; Ms. Melanie Pauch, yes, Mr. Bruce Zenner, yes. 19 “AYE’s”, 1 “No Response”.</u></p>	
Public Comment Regarding Agenda Topics	No public in attendance at this time.	
Board Chair Report Board Policy – Legal Expense	<p>Mr. Zenner reviewed the costs for legal services over the past few years related to board purposes. Mr. Zenner noted the following:</p> <ul style="list-style-type: none"> • The Board needs to be mindful and prudent when requesting a legal opinion. • The Chair believes that we have overused legal services. • The Board has requested opinions on many occasions. <p>A member present noted that legal services have been used in the development of bylaws over the past few years and feels that the need will diminish as the bylaws come closer to completion.</p>	

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	The board was thankful for making them aware of the legal costs over the years. The board was supportive that the CEO was responsible for deciding whether or not to obtain legal services.	
CEO Report Strategic Planning Session	Mr. Rogols reported on the following: <ul style="list-style-type: none"> • Work groups of the Board, Medical Staff and Administration continue to refine draft action plans for all ten Strategic Areas of Focus. • The draft strategic plan will be distributed prior to the March board meeting, with plans to place on the April agenda for approval. 	Complete work group review the first two weeks of March. Distribute notebooks mid-March with a presentation at the March board meeting. Request final approval in April.
Second Quarter FY 2021 Goals and Objectives	Mr. Rogols noted that he included an update of the second quarter fiscal year 2021 goals and objectives.	
Vaccine Update	Mr. Rogols reported that he is very proud of the team that has been working to provide COVID vaccinations. It is very rewarding to see people excited to receive vaccinations with the facility receiving many positive comments. Mr. Jeremy Cannon reported as follows: <ul style="list-style-type: none"> • Currently holding vaccine clinics as needed/able Monday – Thursday from approximately 8:00 AM – 5:00 PM based on vaccine availability. • We have administered 3,734 total doses of the Pfizer vaccine, between first and second doses. • Approximately 2,000 total people have been vaccinated since clinics began. A member present asked how we are recouping our costs for providing the vaccine? Mr. Raymond reported: <ul style="list-style-type: none"> • No patient will be billed and “out of pocket” component for the vaccine. 	Ms. Smith to send out the COVID Vaccine information sheet to all board members.

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	<ul style="list-style-type: none"> • KMHC is not charged for the actual vaccine. • KMHC bills the insurance company for the administration of the vaccine. • If someone does receive a bill, please let us know, as this is not our intentions. <p>Mr. Zenner noted that he does believe there is some confusion throughout the community related to the cost and billing process.</p>	
Munson Healthcare Update	Mr. Zenner reported that the system continues to work on systemization.	
Medical Staff Report	<p>Dr. Holmes reported on the following:</p> <ul style="list-style-type: none"> • Influenza continues to remain very low in the area and around the country. • The COVID positivity rate continues to decline in the area. • Moving forward with point of care testing within Kalkaska Medical Associates (KMA). • Continue to work on scheduling KMA patients and our community members for the COVID vaccine. 	
Open Dialogue From Members	<p>Mr. Banker thanked the facility for vaccinating the public transportation employees.</p> <p>Mr. Cannon requested an update regarding the Fife Lake Ambulance service. Mr. Rogols noted that we KMHC is now up and running 24/7 with ALS transports.</p> <p>Mr. Raymond reported that we have hired an EMS biller. The employee worked with North Flight on our EMS bills, and has transitioned to our organization.</p>	

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	Laundry Service – KMHC does most of our own laundry. MHC closing the laundry service will have minimal impact on KMHC.	
Public Comment	No public was in attendance this evening.	
Upcoming Events/Conferences	The next board meeting will be held on March 23, 2021 at 6:00 PM via Zoom.	
Adjournment	Upon proper motion, meeting was adjourned at 7:11 PM.	

Respectfully submitted,



Teresa L Smith
Board Recording Secretary